

झारखण्ड राज्य भवन निर्माण निगम लिमिटेड

(Govt. of Jharkhand Undertaking)

Corporation Identification No.-U45201JH2015SGC003325

Regd. Office: - Building Construction Department, Govt. of Jharkhand, Project Building,

P.O. - Dhurwa, Ranchi-834004, Jharkhand

Phone No.:- 0651-2446257/2446258/2446259, e-mail:-jsbccljharkhand@gmail.com

Letter No.:- २५/१९-२२७० (नि)

Date:- 6/8/26

EXPRESSION OF INTEREST **EMPANELMENT OF LEGAL COUNSEL(S) FOR JSBCCL**

Jharkhand State Building Construction Corporation Limited (JSBCCL), an Autonomous Body under Govt. of Jharkhand. JSBCCL proposes to invite applications for an empanelment of Legal Counsels for the JSBCCL to represent on its behalf before the Hon'ble High Court of Jharkhand and others courts for the following purposes:-

1. Service matters
2. Non-Service matters
3. Labor matters
4. Arbitration matters.
5. Contracts, Agreements, Intellectual property Act and Copy Right
6. Any other miscellaneous matters.

JSBCCL intends to engage Legal Counsel (s) for defending court cases on behalf of the Jharkhand State Building Construction Corporation Limited before the Hon'ble High Court, District and Sessions Court, Tribunals, lower courts, and other courts of law/tribunals/forums. The services of the panel of Legal Counsels will also be utilized for seeking advice, vetting of documents, drafting of MOUs/agreements, contracts, Speaking Orders, reply to Legal notices etc. As per the requirement that arises in crucial cases, the Legal Counsels may have to represent JSBCCL in Courts out of Jharkhand.

The eligible and desirous Legal Counsels having the following qualifications and experiences may apply as per the prescribed format in **Annexure A** along with the enclosing self-attested documents showing length of experience, empanelment in Government Organization / Institutions / Govt. Department / PSUs / Bank, enrollment certificate and any other documents as desired by the authorities.

Interested Legal Counsels fulfilling the requirements are invited to submit their application for empanelment as per Annexure A & B.

I. ELIGIBILITY CRITERIA

1. The empanelment of Legal Counsels is proposed in three categories based on span of experiences in the following:-
 - (I) 5 years to 10 years
 - (II) 10 Years to 15 years
 - (III) More than 15 Years.

2. Legal Counsel must have experience of working in at least **one government organization / Institution / Govt. department / PSUs / Bank**. The empanelment letter of the same is to be attached with the application.
3. Legal Counsel should be located in Ranchi and has a well-equipped office in Ranchi.
4. The empanelment is strictly for professional services of experienced Legal Counsel in their personal capacity. The Law firms or any individual applicant representing the Law firm can also participate.

II. TENURE

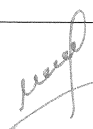
1. The initial tenure of empanelment of the Legal Counsel will be for One (01) year.
2. The tenure may be extended by another one year on mutual consent; however, it is purely based on performance review.

III. TERMS AND CONDITIONS RELATING TO FEE

1. The empanelled Legal Counsel would be paid fee as per the govt. of Jharkhand norms.
2. All payments will be made in INR.
3. No interest shall be paid for any delayed payment.
4. Legal Counsel should submit the bill by the 28th of every month along with details regarding Court order, Cause list or e-mail trail for drafting and legal opinion.
5. No retainer fees shall be paid to JSBCCL Paneled Counsel.

IV. HOW TO APPLY

1. Eligible Legal Counsels who are located in Ranchi and interested to work with JSBCCL are requested to apply in the format prescribed at **Annexure-A & Annexure-B** and no other format of application will be accepted.
2. The application should be submitted through registered post addressed to the "General Manager (Administration), Bank & Treasury Building, Project Building, Dhurwa, Ranchi, 834004" with the subject '**Application for empanelment of Legal Counsel in JSBCCL, Ranchi**'.
3. The application should reach within 25 days (up to 31.08.2026) from the date of publication of EOI. Any application received after the cut-off date will not be considered / entertained.
4. The Legal Counsel will be required to furnish the following set of documents:
 - a. Application form as prescribed at Annexure A & B
 - b. Detailed Bio-data
 - c. Copy of Degree in Law.
 - d. Copy of Enrolment certificate issued by Bar Council.
 - e. Copy of identity card issued by Bar Association/Council.



- f. Copy of office order/letter of empanelment issued by other PSUs/Government Bodies etc.

V. RIGHTS OF JSBCCL

The JSBCCL reserves the right to:

1. Cancel this notice at any stage of the process without assigning any reason thereof and no claim/dispute in this regard shall be entertained.
2. To reject any/all applications without assigning any reason thereof.
3. To relax or waive any of the conditions stipulated in this document as deemed necessary in the best interest of JSBCCL without assigning any reasons thereof.

VI. GENERAL TERMS & CONDITIONS

1. The empanelment of the Legal Counsel shall be the sole discretion of the JSBCCL. No person(s) will have any claim for being empanelled. JSBCCL reserves the right to empanel more than one Legal Counsel and assigned them job (s) as per the requirement which is solely its discretion.
2. If there are large number of applications received, then suitable criteria will be adopted for short listing the Legal Counsel and the panel shall be created based on the **personnel interview** which will be subsequently scheduled for shortlisted applicants.
3. Legal Counsel's mere submission of application and fulfillment of Eligibility Criteria does not entitle him the empanelment. No claim in this regard will be entertained.
4. The Legal Counsel shall visit the office of JSBCCL and when required for discussion on any subject matter of legal importance. The Legal Counsel shall also visit the office of JSBCCL periodically (as directed by JSBCCL) for general discussions and to review the progress of court matters.
5. Quick response in cases of emergency is expected from the empanelled Legal Counsel, even though the situation may arise on holidays/ non-working days.
6. The Legal Counsel shall take all necessary steps to protect the interest of JSBCCL in matters entrusted to it from time to time in complete totality.
7. JSBCCL may at any time, at its discretion withdraw any case proceeding/matter/brief without assigning any clarification from the Legal Counsel. In such situation, the empanelled Legal Counsel will be required to handover the case papers and provide such other assistance as may be required.
8. The Legal Counsel will not use JSBCCL's name/logo/ Symbol on its letter Head/ Signboard/Nameplate etc.



9. All miscellaneous work such as notarization, photocopying etc. of petitions/counters/judgments will be the responsibility of the Legal Counsel. JSBCCL will provide all documents through post only to the Legal Counsel's office, and it is their responsibility to take prints etc. themselves and may claim the charges thereof.
10. The empanelled Legal Counsel(s) shall maintain absolute secrecy and Confidentiality about the cases of JSBCCL entrusted to them.
11. The empanelled Legal Counsel shall be required to sign an Agreement.
12. JSBCCL reserves the right to verify/crosscheck the information furnished/ submitted by the Applicants.
13. The Legal Counsel will be required to advise JSBCCL on matters incidental to litigation and, when any case is decided against the Authority, give their opinion regarding advisability or otherwise for filing an appeal against such a decision in the interest of JSBCCL.
14. If considered necessary, JSBCCL may engage any Law Officer of the Government to argue the cases on behalf of the JSBCCL. The Legal Counsel shall be required to assist such law officer as and when required to do so by JSBCCL. The Legal Counsel will however continue to get the fee as admissible in these cases.
15. In case of any misconduct, JSBCCL will take appropriate action against empanelled Legal Counsel which includes filing complaint with the Bar Council and recovery of the financial loss(es) so caused to JSBCCL. Here the word misconduct will have the same meaning as in **Advocate Act, 1961**.
16. The applicant should furnish an undertaking to the effect that he/ she have not been blacklisted in India or abroad or by any Government Department in the Format as placed at **Annexure B**.
17. The Panel Counsel shall follow various provisions of **Advocate Act, 1961** and abide by the secrecy clause.
18. The empanelled Legal Counsel will be obliged to share their complete communication details including landline numbers, mobile, email addresses etc. along with the communication details of his/her junior counsel or office attendant for proper coordination.
19. The empanelment of the Legal Counsel is liable to be cancelled due to occurring of any or more of the following conditions / situations:
 - a. Giving false information in the application for empanelment.
 - b. Handing over the brief/matter to any other Legal Counsel without prior written permission of the JSBCCL.
 - c. Failing to attend the hearing of the case without prior intimation with Sufficient reason(s) and not arranging for local counsel.



- d. Not acting as per instructions of JSBCCL or going against specific instructions.
 - e. Threatening, intimidating or abusing any of the employees, officer(s) or representatives of JSBCCL.
 - f. Committing any act tantamount to contempt of court or professional misconduct.
 - g. Passing information related to JSBCCL's case to any third party likely to harm the interest of JSBCCL except the information as permitted under the law.
 - h. Giving false or misleading information to JSBCCL relating to any proceeding /case etc.
 - i. Taking adjournment in any case or not objecting to the adjournment, moved by the opposite party without sufficient reason.
20. The empanelled Legal Counsel is free to undertake private practice which does not interfere with or is not in conflict (direct or indirect) with efficient discharge of its responsibility as an empanelled Legal Counsel for JSBCCL.
21. While this document has been prepared in good faith, JSBCCL shall have no responsibility or liability whatsoever in respect of any statement or omission therein.
22. The existing panel Counsels may also apply afresh.

VII. INDEMNITY:

The empanelled Legal Counsel will indemnify against all legal/other obligations of its professionals deployed for JSBCCL's work.

Application submission date start: 07.08.2026

Closing date: 31.08.2026

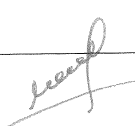
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General Manager
(Administration),
JSBCCL, Ranchi.



EMPANELMENT OF LEGAL COUNSEL IN JSBCCL, RANCHI

1.	Name:	
2.	Address for Correspondence	
3.	Landline No.(off)	
4.	Landline No.(Res)	
5.	Mobile(s)	
6.	E-mail	
7.	Permanent Address with Tel. No.	
8.	PAN Card No.	
9.	Aadhar Card No.	
10.	Educational Qualification (Complete details)	
11.	Date of Registration Bar Council (Attach copy of enrolment certificate)	
12.	Whether Advocate is an AOR (Yes/NO)(If yes, kindly attach the certificate)	
13.	Area of Experience/Practice	
14.	Field of Specialization	
15.	Government empanelment (Detail the grade)	

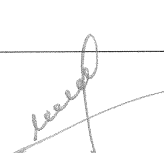


16	Any other achievement worth a mention	
17.	Any other information sought in the scope of work	

Undertaking

- i) I also undertake to maintain absolute secrecy about the cases of the JSBCCL required under the Act, Rules, and Regulations there under.
- ii) I agree with the Fee Schedule notified by JSBCCL.

Signature of Legal Counsel
Address (Office & Residence/Chamber)

DECLARATION

I hereby declare that I have never been penalized by any Bar Councilor blacklisted/debarred by any Government Department in any matter / issue. I also undertake to maintain absolute secrecy about the cases of the JSBCCL.

Signature of the Legal Counsel.....
Date & Place
Address (office/chamber).....
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.....
.....
.....
Tel. No.....
Mobile No.
E-mail